

Horizons Church Application for Employment

Our policy is to provide equal employment opportunity to all qualified persons without regard to race, creed, color, religious belief, sex, age, national origin, ancestry, physical or mental disability, or veteran status.

Date _____

Last name _____ First name _____ Middle name _____

Street Address _____

City _____ State _____ ZIP _____

Telephone/Type _____ E-mail _____

Position of interest _____

How did you hear of this opening? _____

Date of first availability _____ Desired Wage/Salary _____

Employment availability/preference: Full-time Part-time Either

I give my consent to a criminal and financial background check as part of this application and agree to sign further permissions as part of this process:

Signature _____ S.S. # _____

Are you a U.S. citizen or otherwise authorized to work in the U.S. on an unrestricted basis? (You may be required to provide documentation.) Yes No

Have you ever been convicted of a felony? (This will not necessarily affect your application.) Yes No

If yes, please describe conditions. _____

Please share why you are applying for this position _____

Please share why Horizons would benefit from your employment and anything about yourself that may distinguish you from other applicants _____

Relevant Education/Experience

School Name and Location (City, State)

School/College _____

Years _____ to _____ Major/Degree _____

School/College _____

Years _____ to _____ Major/Degree _____

Employment History (Start with most recent employer)

Organization Name _____

Address _____ Telephone _____

Date Started _____ Date Ended _____ Position _____

Name of Supervisor _____ May we contact? Yes No

If so, phone/e-mail _____

Responsibilities _____

Reason for leaving _____

Organization Name _____

Address _____ Telephone _____

Date Started _____ Date Ended _____ Position _____

Name of Supervisor _____ May we contact? Yes No

If so, phone/e-mail _____

Responsibilities _____

Reason for leaving _____

PLEASE ATTACH (✓) RESUME W/REFERENCES AND (✓) SIGN PAGE 3 AGREEMENT

I certify that the facts set forth in this application for employment are true and complete to the best of my knowledge. I understand that if I am employed, false statements on this application shall be considered sufficient cause for dismissal. I hereby authorize Horizons Community Church to make any investigations of my prior educational and employment history.

I understand that employment at this company is "at will," which means that either I or this organization can terminate the employment relationship at any time, with or without prior notice, and for any reason not prohibited by statute. All employment is continued on that basis. I understand that only the pastor and SPPRC in conjunction with a notice to me, has the authority to alter the foregoing.

Signature _____ Date _____